

VFA/RFA Application Process

- 1) Decide which program best meets your need and submit an application. You may apply for both assistance programs. **Submit a separate application for each program.**
- 2) Application for funds must be made on the form "2007 Volunteer Fire Assistance & Rural Fire Assistance Alaska Project Application for Funds".
- 3) On the application, be sure to list the name of the individual who is knowledgeable about the needs of the department and who has the authority to speak for the department. The telephone number(s) for this individual and best time to contact them are required.
- 4) On the application show in as much detail as possible what the grant funds and matching funds will be used to purchase. Rank your items by priority, with your most important item first.
- 5) Sign and date and return with your application; Assurance – Non Construction Programs and Certification Regarding Lobbying; Debarment, Suspension and Other Responsibility Matters; and Drug-Free Workplace Requirements forms and also provide documentation of VFD 10% matching share.
- 6) Keep one copy and send the original application, properly signed, dated and addressed including zip code to the nearest Division of Forestry office by March 15, 2007.